

Minutes of Board of Directors Meeting Prairie Trails Club Inc.

Teleconference

June 11, 2020

Board Members

Diane Blais
Bruce Fingerhut
Carolla Heilstedt
Kathy Lucas (nonvoting)
Steve Lucas
Brian McMillin
Sharon Smead
Peggy Stalbrink

Guest

Russell Blais

Call to Order and Quorum

Bruce Fingerhut, Chair, called to order a meeting of the Board of Directors (“Board”) of the Prairie Trails Club Inc. (“PTC”) on June 11, 2020 at 6:05 p.m., CDT (7:05 p.m., EDT). Carolla Heilstedt, Secretary, organized the meeting through Google Meet. All seven Board members were present, as well as Kathy Lucas, Treasurer, and PTC member Russ Blais. Bruce then recognized a quorum. Steve Lucas, Vice Chair, assembled the meeting agenda, and Bruce asked him to preside.

Update on Annual Membership for Special Services through Scholarship

Kathy reflected that during its March meeting, the Board endorsed the creation of a new fund to support an annual membership or scholarship for special services. She thanked Bruce for his subsequent \$100 donation to the fund and reported that she applied for a matching donation from Buckeye Pipeline. Kathy said Peggy and Richard Stalbrink also made a \$100 donation. Peggy clarified during the meeting that the donation should be directed to the fund, or, if not found to be effective for an annual membership or scholarship, to be used as otherwise needed by the PTC. Kathy also thanked the Stalbrinks for their donation.

Report of Southeast Extension of Erie Trail

Carolla provided an update on progress with our consultant the Troyer Group on the 2.1 mile southeast extension of the Erie Trail. Following a workgroup meeting with the Troyer Group in late March, the consultant explored the cost of upgrades pertaining to both the asphalt and equestrian portions, a rubber mat on the bridge over the Bartee Ditch, and a new parking facility

west of US 35. In part because of these upgrades, but also for reasons difficult to comprehend, the Troyer Group provided a new project cost estimate in excess of \$688,000. The Troyer Group suggested paring back our construction project.

Carolla said she was anxious for the project to move forward with terms consistent with our commitment to the DNR. These include a 2.1 mile long ten-foot wide asphalt pavement and equestrian trail on a natural service, a crossing over Bartee Ditch, and crossings over US 35, CR 600E and CR 700E. She and Kathy crafted a written response which Carolla emailed to Jonathon Geels of Troyer on May 29. Included in the consulting agreement between the PTC and Troyer limiting construction cost to \$337,465 and a 10% maximum bidding and negotiating contingency. In addition the email reminded the Troyer Group that the PTC's grant agreement with the DNR was in the amount of \$390,750. She said on June 9, Geels responded that the Troyer Group affirmed the "the requirements of our contract as noted" and the "construction cost limit in the amount of 337,465". He added that "I believe we are still on schedule to meet our timeline obligations."

Carolla and Kathy said the earliest stage of the project was for surveying which was completed in a timely fashion and for which payment was made by Kathy as Treasurer. Other more recent elements have simply identified the purpose as "design". Brian McMillin, Sharon Smead, and Peggy all urged the need for greater specificity. After extensive discussion, the Board directed that Kathy make payments to the Troyer Group for Billings to cover the period through April but that future billings contain a reasonable itemization or narrative description of work performed. Kathy reflected she would make payment for the period covering March and April, but when the billing is received for May work, she will seek greater specificity consistent with Board direction.

Bruce noted the description for the equestrian trail in the revised bid seems minimal. Sharon said a sandy surface is functional but rocks should be minimized. Carolla said she was hopeful some bids might come in lower than anticipated by the Troyer Group. Most of the counties for comparison were where costs might typically be higher than Starke County. Extra amenities might be brought back in if bids are favorable, but our primary goal needs to be a functional trail that complies with the DNR grant and contract.

The Board added that before the next PTC meeting, it wanted an estimate from the Troyer Group as to when bids would be let. A suggestion was that asphalt purchase might be more competitive if bidding is actively pursued.

Report of Governor's Suspension of Future Stages of the Next Level Trails Initiative

On May 22, Governor Holcomb announced that with the Covid 19 pandemic, the 2nd and 3rd rounds of Next Level Trails funding have been placed on hold. This announcement will delay consideration of a possible extension of the Erie Trail northwest through North Judson.

Final Approval of PTC Mission Statement

The Vice Chair observed that the meeting had an ambitious agenda, and this item might require a lengthy discussion. He deferred the item until the last item before adjournment. When the item was reference later, the members expressed a preference that the item be again deferred until the next meeting.

Report of Spring Trail Maintenance

On June 4 and June 5, Paul Byer used his truck and tractor to undertake a major chemical treatment of plants encroaching on the Erie Trail between US 35 and CR 100 West.



Images by Kathy Lucas

The Board expressed its great appreciation to Paul for his dedication this year, and in past years, in the performance of an essential task.

Other volunteers have also chipped in for spring maintenance, including mowing by Susan DiSantis at Aldine and Scott Bortell at CR 400 East. Bruce has filled several holes with gravel along the north shoulder of the asphalt pavement and has patched cracks and holes in the pavement.

Report of Placement of *Vin Fiz* Flight Signage at Aldine

Steve said that on May 21 Rick Vlaming put up the cross-country *Vin Fiz* flight signage located on the Erie Trail at Aldine. About a week later, Rick added trim and repainted the posts for you-are-here signage, located across the trail, so the two are now a matching green. He thanked Rick for his efforts and praised his craftsmanship. Steve added that Jacque Ryan, Editor of the *Starke County Leader*, wrote a nice article for the June 4 issue of the newspaper about the *Vin Fiz* signage, as well as prior PTC historic signage about Lena Park and about Bass Lake.



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Image by Kathy Lucas

Report of Progress on Bike Racks Initiative

Carolla reported on May 7 that she picked up the first SCILL-constructed bike rack. She then delivered it to Paul and Linda Byer's home for storage until installation.



Image by Carolla Heilstedt

The PTC had received a grant from the Kankakee Valley REMC Round Up Trust, which we passed on in association with Moving Starke County Forward, to have SCILL students construct bike racks for placement along the trail and at other strategic points in Starke County.

Steve said Carolla arranged for cost-effective powder coating which he and Kathy underwrote. Through Andrew Rowe, North Judson Clerk-Treasurer, possible locations were discussed for placement of the first bike rack in North Judson. The Clerk-Treasurer informed us the subject was on the Town Council's May 18 agenda. The "Council was pretty open as far as the location. Nick Radtke from the Park Board was there and he expressed some interest and acceptance of Norwayne Field as a location, especially with the Splash Pad/restrooms going up somewhat soon." Steve added that "earlier today, Kathy emailed Amanda Steeb, Marketing Director at Kankakee Valley REMC, to update her on the progress of this initiative."

Discussion of Unleashed Dogs and Motorized Vehicles on Erie Trail

The Board had a broad-ranging discussion of trail user concerns expressed periodically with respect to unleashed dogs and with respect to motorized vehicles on the Erie Trail. Final action was not taken, but the Board members achieved a better understanding of issues for moving forward.

Carolla referenced a Starke County dog ordinance amended in April to provide more aggressive enforcement mechanisms. The ordinance states, in part, that the Starke County Leash Law" requires when off an owner's property, "dogs shall be on a leash not to exceed six feet in length; or if without a leash, the dog must be under complete control of the owner and not more than three feet from the owner." Exemptions are provided for dogs engaged in lawful hunting or that are herding domesticated animals. Failure to comply with the ordinance can "constitute criminal offenses" under IC 15-20-1-4.

Brian noted that our new trail brochure provides trail use is limited to non-motorized use "except for emergency, maintenance, or ADA authorized vehicles." Bruce reflected both signage and past brochures expressed similar limitations. Enforcement should be pursued in coordination with the Hoosier Valley Railroad Museum.

Board members reflected that a positive statement for when PTC members are performing maintenance is to have signs or clothing identifying the Prairie Trails Club. The sign on Paul's truck cab door, shown previously in these minutes, is a good example. Bruce said he also has a sign on his vehicle for when he is performing maintenance.

Diane volunteered to contact OTES in North Judson about developing signage to help identify PTC members who are at work on the Erie Trail or another route in our system. Kathy added that signage of this type is supportive of the safety of workers and of trail users. The hope was that signs would be acquired and available for use this summer.

Status of Stellar Finalist Grant Projects in Starke County

The Constellation of Starke received \$333,000 as a finalist in last year's Stellar Communities Designation Program, and using the award, proposes to support new recreational facilities at four Starke County locations. Bass Lake would develop a new trailhead with restrooms, and an upgraded parking lot in what's currently an informal parking area at county roads 210 and 450 East. A new restroom would be added to North Judson's Norwayne Field in association with a new splashpad. At Wythogan Park in Knox, an existing shelter near the Yellow River would be demolished and replaced with a new one closer to the splash pad, opening space to upgrade the site's parking lot. A new restroom would be added at Koontz Lake Lions Park.

Steve reported he had an appointment with Starke County Highway Superintendent, Rik Ritzler, about associated wayfinding signage between the new Bass Lake trailhead and the Erie Trail. The PTC has funding from the Hardesty Memorial Fund that seems appropriate. There may be yet an additional funding source to assist.

Russ Blais said Rik Ritzler outlined plans for the new Bass Lake trailhead during June's Bass Lake Property Owners Association meeting. The BLPOA has committed to financial support.

Report of Great American Rail-Trail Teleconference

The Rails to Trails Conservancy, which is host of the Great American Rail-Trail, invited Steve to participate, as representative for the PTC and the Erie Trail, in a June 9 Indiana stakeholder teleconference held. The conference lasted for an intensive two hours.

Steve said the Great American Rail-Trail is a well-organized transAmerican trail system. About 52% of its plan for a Washington DC through Washington State non-motorized route has been accomplished. Leadership made clear that the PTC is authorized to use the Great American Rail-Trail logo on signage and promotional materials. They and the DNR outlined possible grant opportunities. The Prairie Trails Club is now identified by the Rails to Trails Conservancy as a "team member" for the Indiana portion of its initiative.

Cancellation of Bass Lake Festival and Consideration of Joint Bike Ride

The Bass Lake Festival was cancelled. During the Bass Lake Property Owners Association meeting when the cancellation was discussed, there was reference to a joint BLPOA and PTC trail ride said to have been set for July 18. The BLPOA Calendar, however, described the event as a "Property Owners Bicycle Ride".

The Board discussed the possibility of participation in a joint bicycle ride. Carolla noted the two organizations have considered holding an annual joint ride. Last summer there was interest in holding joint rides more frequently than annually, but a single event was scheduled starting at the BLPOA Community Center without access to the building. None of the Board members were aware of a movement to hold a joint ride this year nor was there an understanding a date had been selected. Members also expressed concerns that social distancing was unlikely to be practiced. The Board decided not to participate as an organization this summer. But the Board also expressed hope that by next summer the Covid-19 pandemic will have passed and a new Bass Lake trailhead may offer the ideal starting point for a joint ride.

Approval of Broader Governance Document to Include Subsequent Policy Statements and the Membership Elections Tradition

Steve drafted and previously shared previously with Board members a document to incorporate policy determinations by the PTC Membership or Board made subsequent to approval of the PTC's 2017 governance document. Also included was a section to memorialize the traditional timing of PTC officer elections. The document would be considered for inclusion as we plan an updated website.

Bruce moved to approve the proposed document without modifications. Diane seconded the motion. On a voice vote, the motion carried. The updated and expanded document provides as follows:

Governance of Board of Directors and Membership for Prairie Trails Club Inc. Activities (Amendments through July 1, 2020)

This document (the “Document”) governs proceedings of the Prairie Trails Club, Inc. (the “PTC”) Board of Directors (the “Board”), its relationship to the PTC membership (the “Membership”), and the activities of the Board and the Membership with respect to the PTC. Membership approved the original version of the Document during a meeting held July 11, 2017. Board and Membership comments regarding Document elements are in *italics*. Comments are intended to help clarify intent. Unless otherwise specified, comments were made during the July 11, 2017 meeting.

1. Effective Dates

A. The PTC Board was elected in November 2016 to serve beginning January 1, 2017. Effective January 1, 2017 any PTC board of directors is dissolved that was formed before 2016.

B. The effective date for the original Document was July 11, 2017. The effective date for any amendments to the original Document are as specified.

Bruce Fingerhut said he was uncertain but believed the PTC established a board of directors in its early existence. To avoid the possibility of redundancy any board established before 2016 should be dissolved.

2. General Principles of Board Purpose

The PTC Board:

A. Assists with the development of PTC policy.

B. Is authorized to approve, approve with conditions, or disapprove in advance any PTC expenditure that would exceed \$1,000.

C. Performs any function required of the Board to comply with the following: (1) the requirements of a federal, state or local agency; and (2) the terms of a grant application.

D. Considers any matter referred during a meeting of the PTC Membership.

Steve Lucas recalled the Membership supported the need for the Board and to develop operational procedures. The April 2017 minutes of the Membership point to the need to identify the Board’s “scope”. The minutes added that, in part, the Board helped “meet IRS expectations for a not-for-profit association.” Greg Wittig reflected during the April meeting that another purpose was for the “‘checks-and-balance’ relationship with the PTC officers.” Subpart A helps achieve these purposes.

During the May 2017 Membership meeting Karen Witting moved to refer for Board guidance two matters about which agreement was not reached. Subpart D of this item confirms the opportunity for Membership referrals to the Board.

The Board reflected on recent successes and the PTC’s improving financial state. Bruce noted a year ago a \$3,000 purchase would have been impossible. With improving finances the possibility and seriousness of ill considered judgment has greater consequences. Even so PTC activities should not be unduly hampered by purchasing restrictions. He suggested \$1,000 be set as a spending limit that could not be exceeded without Board approval. An individual member could on faith of future PTC approval spend more than the \$1,000 amount, as members have done previously. Sharon Smead said she agreed with the need for a limit on spending without Board approval and also agreed \$1,000 was a reasonable limitation.

3. Board Election and Eligibility Requirements

- A. The Board shall consist of seven members that serve for two-year terms as staggered in Part B.
- B. During a meeting in the preceding November or December, the Membership shall elect four persons for terms that begin January 1 of even-numbered years and three persons for terms that begin January 1 of odd-number years.
- C. To be eligible for the Board a person must have been among the Membership on August 1 preceding the election.
- D. If a Board member resigns or becomes unable to perform the functions of a member, an officer may cause an item to be placed on the agenda of the Membership to elect a replacement to serve for the remaining office term.

The Membership established the Board with six members during the November 2016 meeting. The Board members were to serve for one-year terms beginning on January 1, 2017. When preparing the Document the Board agreed the November process was workable but discussed the wisdom of adding a seventh Board member from among younger Membership. Doing so would make achieving a quorum easier, diversify the Board, and reduce the likelihood of a tie vote. The Board agreed to confirm a six-member board but to ask that the Membership consider adding a seventh member.

The Board also discussed the concept of providing staggered terms for membership. Three members would serve beginning in odd years and three (or four, if a seventh member is added) would serve beginning in even years. The period of service for members would be two years rather than one year and could support continuity. The Board did not to act on this concept.

During its July 11, 2017 meeting, the Membership added a seventh Board member and provided for two-year terms. Four of the seven would begin terms in even-numbered years and the other three in odd-numbered years.

4. Board Quorum and Officer Provisions

- A. Four members constitute a quorum for the conduct of a meeting of the Board.
- B. For passage at least four members of the Board must vote in favor of a motion or resolution.
- C. The Board shall elect from its members a Chair and Vice Chair. The Chair (or in the absence of the Chair, the Vice Chair) shall preside over meetings. In the absence of the Chair and Vice Chair the members may select another member to preside.
- D. The Board may also elect a Secretary from the Membership. A Secretary who is not a Board member does not contribute to the quorum and cannot vote in Board matters.
- E. The Chair or Vice Chair may authorize a Board member to participate for all purposes in a Board meeting by electronic means.

The Board discussed the wisdom of requiring a Board quorum. A quorum has not been set for activities of the Membership, and the Board does not seek to set one. With the more limited but arguably more formal role of the Board, requiring a quorum was determined appropriate.

This item provides for Board election of a Chair and a Vice Chair from among the Board members. The selection of a Secretary is authorized but not required. With Board meetings expected to be held less frequently than meetings of the Membership, a Secretary might serve only for a single meeting. The Secretary shall be from Membership but is not required to be a Board member. If not a Board member the Secretary does not count for quorum and does not have a vote. The Treasurer elected by the Membership also serves as Treasurer for the Board.

Most Board discussion was directed to the need to include in critical discussions the participation of Board members who are unable to be physically present. Subdivision E would grant discretion but not require a Chair (or Vice Chair when presiding) to allow a member to participate by electronic means. The Chair or Vice Chair would determine which if any electronic means was acceptable for a particular meeting. A member joining by electronic means counts for quorum and toward a motion or resolution and may participate as if present in person.

5. Board Annual Meeting and Special Meetings

- A. The Chair shall schedule the annual meeting as soon as is practicable after January 1.
- B. A special meeting of the Board may be scheduled upon reasonable notice by any of the following:
 - 1. The Chair.
 - 2. The Vice Chair.
 - 3. The PTC President.
 - 4. A majority vote of the Membership present during a meeting.

Subpart A implements the intent of the Membership expressed in the November 2016 meeting.

Subpart B provides a flexible approach for special meetings (in other words, any meeting held in addition to the required annual meeting) of the Board. Special meetings may be called by the Board's Chair or Vice Chair. In addition the Board agreed the PTC President or a majority of the Membership during a meeting may schedule a special meeting. Steve said providing this authority to the PTC President and the Membership could help assure that the Board will meet as needed to carry out PTC business. Sharon said another benefit is to encourage the Board to address promptly a Membership referral made pursuant to item 2D.

6. Election of Officers

The annual Membership meeting shall be scheduled as soon as practicable after January 1. During the annual meeting the members shall elect a President, Vice President, Secretary, Treasurer, and Liaison to the Hoosier Valley Railroad Museum. To qualify as an officer a person must be a PTC member in good standing. If an officer resigns, is incapacitated, or removed by the Membership for good cause, a special election may be held to fill the position of the officer for the remainder of the term. An officer serves until the next annual Membership meeting.

From the organizational meeting of the PTC held on March 30, 2011, officers were elected typically during the first meeting of a calendar year. The purposes of this clause are to formalize the practice, clarify the duration of officer status, and provide a mechanism for filling a vacancy. The clause also identifies particular officer positions with an understanding that these may be changed by a resolution of the Membership. The clause was made effective July 1, 2020.

7. Use of Membership Names and Addresses

The Board and Membership of the PTC shall not sell a member's name or address. Members' names may be shown on a list and the list distributed, unless a member otherwise specifies. Recruiting new members and seeking renewals of existing memberships shall be performed consistently with this item.

The Membership approved this item effective on its meeting date of August 22, 2017. Application of this item was also referenced its meeting of September 27, 2017.

8. Restrictions on Funding Offered to or Held by the PTC

The PTC can perform missions and goals most effectively if its funding is not limited to particular purposes. Funding offered to or held by the PTC should be expended lawfully following authorization made in a meeting of the Board or of the Membership as a whole. Officers are authorized to cause the payment of fees and bills when appropriate to the conduct of ordinary PTC business.

In the absence of an authorization by the Board or the Membership as a whole, a member is not authorized to, and shall refrain from, making promises or commitments to potential donors regarding how funds would be expended. Exceptions apply if the restriction:

- (1) is appropriate to a PTC grant application made to a governmental unit, quasi-governmental entity (such as a utility or conservancy district), or a non-profit nongovernmental organization;
- (2) requires a reasonable cost-share for a major project such as new trail construction or land acquisition;
- (3) is on an approved PTC check-off list for donations; or
- (4) has been otherwise approved in advance by a resolution of the Board or the Membership as a whole.

The Membership discussed this item generally during its meeting of August 21, 2018 with the stated intention of considering a resolution for implementation during the next meeting. On its meeting of September 27, a proposed resolution was presented to and considered by Membership. Brian McMillin asked for a summary of what it would accomplish. Bruce Fingerhut responded the item would help make clear, that unless otherwise approved in advance by Board or by Membership vote, a person cannot promise a potential donor funds will be put to a particular use. The item would recognize exceptions for grant applications, qualified cost-share projects, and matters on an approved donation check-off list. Kathy Lucas added that if the resolution were approved, she could draft for Membership review, a revised Membership form that would include a donation check-off list.

Richard Stalbrink asked whether the resolution would prevent Membership from specifying an approved purpose in advance. Steve Lucas answered the Membership could still approve a purpose in advance. An example would be in subdivision (2) if the Membership approved a requirement for a cost share for a qualified special purpose. A purpose could also be approved in advance if on a donation check-off list or already authorized during a Board or Membership meeting. Effective September 27, 2018, the Membership approved a resolution that is substantively the same as the one set forth in this item.

Report of Distribution of New Brochure with Map

During the June 2019 membership meeting, Carolla formed a workgroup to update the brochure for the Erie Trail and its Connectors. Supported by member expertise and by generous private donations, the successful workgroup effort resulted in the March 2020 printing of 3,000 new brochures. The Covid-19 pandemic disrupted early efforts to distribute the brochures, but workgroup members persisted. Board members agreed that the PTC achieved reasonable success and continued monitoring of numbers is not needed. Distribution will continue to our donors and others. Russ and Steve still have a good number of brochures. PTC members and others should contact them if they wish copies. Following is an outline of approximate distributions at the time of the meeting:

DONORS

Fingerhut Bakeries	Russ delivered 25 copies to the bakery at Knox and 50 copies to the bakery at Bass Lake; Bruce delivered 25 copies to the bakery at North Judson
Christos' Family Dining	Russ delivered 25 copies
The Irish Pub	Bruce delivered 25 copies
Sporty'z Sports Bar & Grill	Russ delivered 25 copies
MBS Fitness	Russ delivered 25 copies
Bass Lake Pub & Ristorante	Russ delivered 25 copies
JK Deli	Russ delivered 25 copies

OTHERS

10-56 Brewing	Carolla delivered 25 copies
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Bass Lake Marina	Russ delivered 50 copies
Curt Bejes, MD Office, North Judson	Kathy delivered 25 copies
Buck's Bicycles, Valparaiso	Steve and Bruce delivered 25+ copies
Double D's Fireworks and Bait	Russ delivered 18 copies
Erie Trail Mailbox (SR 10 trailhead)	Steve and Kathy delivered 160 copies
Erie Trail Mailbox (US 35 trailhead)	Steve and Kathy delivered 120 copies
Family Chiropractic	Brian delivered 25 copies
Hunters Insurance Information	Brian delivered 25 copies and Russ 26 more
Kirby's Corner Gas Station	Russ delivered 25 copies
Larry's Marine	Russ delivered 25 copies
North Judson Town Hall	Steve delivered 25 copies
North Judson-Wayne Twp. Library	Kathy delivered 25 copies
Sanders Grocery, Winamac	Carolla delivered 15 copies
Schricker Library	Russ delivered 25 copies
Select Therapy	Brian will deliver 25 copies
Starke County Leader Editor	Steve mailed 4 copies
Starke County Highway Department	Steve mailed 25 copies
Starke County Historical Museum	Russ delivered 50 copies
Starke County Chamber of Commerce	Steve delivered 50 copies
Trek Shop, Schererville	Bruce will deliver 25 copies

PTC's Treasurers Report

Kathleen circulated a draft Treasurers Report to the Board members early in the day as follows:



**Treasurer's Report
June 11, 2020 Board Meeting**

(By E-Conference during COVID-19)

I) <u>FIRST FARMERS BANK & TRUST (FFBT)</u>	<u>Balance</u>
Balance forward from 03/19/20	\$106,983.99
<u>INCOME</u>	
3/19/20 Deposit	9.00
FFBT Reimbursement (NFP status corrected)	

3/23/20 Deposit	23.97	
<i>Gene Pugh membership (Pay Pal)</i>		
4/21/20 Deposit	100.00	
<i>Stalbrink donation ("To be used wherever needed")</i>		
5/11/20 Deposit	25.00	
<i>Membership: Michael McGregor</i>		
5/11/20 Deposit	168.69	
<i>Donation: Lucas (for bike rack powder coat)</i>		
5/18/20 Deposit	100.00	
<i>Donation: B. Fingerhut (Scholarship Fund)</i>		
5/22/20 Deposit	6.13	
<i>Amazon Smile</i>		
Total Income	432.79	107,416.78

EXPENSES

3/24/20 Check #1055	(12,315.00)
<i>Troyer Group payment #1</i>	
3/24/20 Check #1056	(2,078.75)
<i>Troyer Group payment #2</i>	
5/11/20 Check #1057	(168.69)
<i>Techno-Coat for bike rack</i>	
5/27/20 Check #1058	(360.00)
<i>P.Byer for Glyphosate (US 35 to CR 100W)</i>	
5/26/20 Check #1059	(125.00)
<i>Precept Partners: website updates</i>	
Total Expenses	(15,047.44)

Ending FFBT balance as of 6/10/2020 **\$92,369.34**

II) Northern Indiana Community Foundation (NICF)

NICF balance as of last quarterly report, 3/31/20 **3,913.18**

Total of 2 accounts: **\$96,282.52**

/s/Kathleen Lucas, Treasurer

By unanimous consent of the Board, the report was reviewed and acted upon.

Kathy said she has processed checks to the Troyer Group but has not yet allocated funds from the 20% local match, a process which may be made more complicated by in-kind matches. She said her hope was to make an allocation before the next PTC meeting and for which she sought Board help.

Brian moved to approved the Treasurer's Report as written. Carolla seconded the motion. By voice vote the motion carried.

Scheduling of Next Membership Meeting on July 27, 2020

The Board agreed that a membership meeting should be scheduled and an outdoor location would be ideal to allow for social distancing. Russ and Diane Blais very graciously offered the grounds of their private home on Bass Lake at 5339 South State Road 10. Russ and Diane said parking was available at that address, at 5347 South State Road 10, the home of PTC member Rick Vlaming, and across SR 10 from these addresses. The Board members thanked the Blaises and set the meeting for outdoors at their home on Monday, July 27, 2020 at 6:00 p.m., CDT (7:00 p.m., EDT). In the event of inclement weather, the meeting would need to be postponed.

Adjournment

The meeting adjourned at 8:03 p.m, CDT.